

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**February 28, 2024**

**5:15pm – Shoshone Medical Center Classrooms**

**25 Jacobs Gulch Rd., Kellogg, ID**

***Our Mission: TO PROVIDE EXCELLENCE IN HEALTHCARE***

- I. CALL TO ORDER – Andy Helkey, Chair
- II. PRIOR MEETING MINUTES

Approve January Finance Committee and Regular Board Meeting and Special Board Meetings held on January 12, 2024, January 19, 2024, January 31, 2024 and February 15, 2024 – **Approval** – P 1
- III. NEW BUSINESS

Organizational Chart Updates – **Approval** – P 12
- IV. PERFORMANCE IMPROVEMENT, RISK MNGMNT, COMPLIANCE – Darin Cornwell and Samantha Smith – P 13
- V. CHIEF EXECUTIVE OFFICER’S Report – Paul Lewis – P 28

IHA Symposium – February 9 & 10, 2024

Clinic Report submitted by Jerry Parmeley
- VI. CHIEF FINANCIAL OFFICER’S REPORT – Donja Erdman – P 35

**Pages Under Financial Report**

  - January 2024 Financials – **Approval**
  - Retirement Match 2023 – **Approval**
  - Capital Equipment - **Approval**
  - Insurance Renewals – 2/1/23 – MIEC Professional, Flood, Commercial Auto – **Approval**
  - Oracle Health Cerner – Behavioral Health change from prior approval – **Approval**
  - Hospitalist Rate – **Approval**
  - CMO Contract – **Approval**
  - Lakko Contract – **Approval**
  - Brar Contract – **Approval**
- VII. CHIEF MEDICAL OFFICER’S REPORT – Dr. Travis Newby
- VIII. CHIEF NURSING OFFICER’S REPORT – Karen Overholtzer, RN – P 65
- IX. BOARD SECRETARY REPORT – Frank Smith

X. COMMITTEE MEETINGS

- A.** Executive (Chairman, Vice-Chair, Treasurer)
- B.** Finance (Wendt, Brooks) – meeting held 02/26
- C.** Interdisciplinary/Quality (Brooks, Cobb, Roberts) – meeting held 02/15
- D.** Building & Grounds (Cobb, Smith, Brooks)
- E.** Credentialing – (Dahlberg/Smith)
- F.** Compliance – (Helkey)
- G.** Recruitment – (Cobb, Wendt, Brooks)
- H.** SMC Foundation – (Smith) – meeting held 02/21

XI. EDUCATION

XII. OTHER BUSINESS

XIII. PUBLIC COMMENT

XIV. EXECUTIVE SESSION – Communicate with risk manager/insurer regarding pending/imminently-likely claims [Idaho Code §74-206(1)(i)]

V. ADJOURN