

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**October 28, 2026**

5:15 pm – Shoshone Medical Center Classrooms

25 Jacobs Gulch Rd., Kellogg, ID

***Our Mission: TO PROVIDE EXCELLENCE IN HEALTHCARE***

- I. CALL TO ORDER – Andy Helkey, Chair
- II. CONSENT AGENDA – **Approval**
  - a. Meeting Minutes – PG 1
    - i. August Finance and Regular Board Meeting
  - b. Risk/Compliance Report – PG 6
    - i. Board Delegation of Grievance Review and Resolution Authority form– **Approval**
  - c. Quality Report – PG 9
  - d. Clinic Report – PG 11
- III. STAFFING
- IV. CHIEF NURSING OFFICER'S REPORT – Karen Overholtzer
- V. CHIEF EXECUTIVE OFFICER'S REPORT – Shane Sanborn – PG 13
- VI. CHIEF MEDICAL OFFICER'S REPORT – Thomas Gelwix, MD – PG 15
- VII. CHIEF FINANCIAL OFFICER'S REPORT – Donja Erdman – PG 17
  - a. Approvals under the Financial Report
    - i. September 2026 Financials – **Approval**
    - ii. Capital Purchase – **Approval** – PG 30
    - iii. DZA Audit Engagement Letter – **Approval** – PG 31
    - iv. Update Bank Signers –Andy Helkey, Frank Smith, John Sanborn, Alan Spidel – **Approval**
    - v. J-U-B Engineers–Alta Survey \$19,500 – **Approval** – PG 40
- VIII. OLD BUSINESS
- IX. NEW BUSINESS
  - a. Board annual signing of the Conflict of Interest and Code of Conduct.

X. BOARD SECRETARY REPORT – Frank Smith

XI. COMMITTEE MEETINGS

- a. Executive – (Chairman, Vice-Chair, Treasurer)
- b. Finance – (Wendt, Brooks)
- c. Interdisciplinary/Quality – (Brooks, Cobb, Roberts)
- d. Building & Grounds – (Cobb, Smith, Brooks)
- e. Credentialing – (Dahlberg, Smith)
- f. Compliance – (Helkey)
- g. Recruitment – (Cobb, Wendt, Brooks)
- h. SMC Foundation – (Smith)

XII. EDUCATION

XIII. OTHER BUSINESS

XIV. PUBLIC COMMENT

XV. ADJOURN